## Faculty Research Grants (FReG) Application Form

This application form for FReG program is to be filled according to guidance provided for each section. Word limits are defined for each section within parentheses.

**Project Title (60 words)**

Provide a clear and crisp title of your proposed research project in the box below.

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**Team**

Please provide details of all team members in the table below, after express consent.

|  |  |  |
| --- | --- | --- |
| Full Name | Role in project (PI/CI) | Current designation |
|  |  |  |
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|  |  |  |
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*Contact information of Principal Investigator:*

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| --- |
| Name:Email:Alternate Email:Phone:Cell:Postal: |

**Abstract (300 words)**

Provide a brief overview of the research project including the research question, rationale and methodology.

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**Background of the problem (350 words excluding references)**

Briefly describe the background information of the research project and the rationale behind the study. References may be added in Vancouver style.

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**Purpose / Objectives of the study (200 words)**

List the research objectives. These should be three or less.

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| 1.2.3. |

**Significance and practical implications (300 words)**

Describe how your research project and its results will influence the current practice or improve upon the existing state of affairs. Be specific in your response.

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**Methodology (500 words)**

Briefly describe the methodology outlining the key elements as mentioned below and another deemed necessary.

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| Study design:Setting:Target population:Sampling technique:Sample size:Variables included in data collection tool: (also attach the actual tool)Data analysis plan: |

**Itemized Budget**

Prepare and attach a single page budget based on the FReG budget template. It includes listing the estimated costs for each category of the expenditure with justification as well as indicating the proportion that will be paid by FReG. Travel is covered only if it is related to conducting the research. The budget template should include the total budget of the research project, the amount requested from the FReG program, and amount arranged from an external source (if any).

[See attached Excel sheet budget template]

**Workplan**

Prepare and attach a workplan using the FReG workplan template and modify as necessary. Workplan should include a month-wise breakdown of all activities that are to be completed in this project.

[See attached Excel sheet budget template]

**Attachments required with application**

Other documents (in addition to budget document, timeline, and data collection tool) required for successful submission include:

* Data collection tool
* Ethical Review Form
* Grant budget
* Grant workplan
* CVs of the primary and secondary applicants
* List of past research publications (if any)
* Final report of previous FReG project (if any completed)

## Online application submission

The application deadline will be last working Thursday of October. This year it will be 30th October 2014 [2:00 pm PST]

The applications will only be received via email at xxx@xyz.com. Late submissions will not be entertained.